

AGENDA
REGULAR MEETING - NAPA COUNTY FAIR - BOARD OF DIRECTORS
WEDNESDAY, APRIL 14, 2010, 5:30 PM, BOARD ROOM

1435 NO. OAK ST., CALISTOGA, CA 94515

(707) 942-5111

2010 Board of Directors

Ray Edds, Melanie Watson, Rich Holston, Jim Keag, Mark Porter, Mike Winrod, Karan Schlegel

General Information

All materials relating to an agenda item for an open session of a regular meeting of the Board of Directors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, on and after at the time of such distribution, in the office of the Board of Directors (Fair Office), 1435 North Oak Street, Calistoga, CA; between the hours of 8:00 a.m. and 5:00 p.m. except for holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA please proceed to the rostrum, and after receiving recognition from the President, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the President of the Board.

1. **CALL TO ORDER: ROLL CALL**

2. **PUBLIC COMMENT:** Opportunity for members of the public to address the Board about issues not on the agenda. Each presentation limited to 5 minutes. No action may be taken by the Board at this time.

3. **CONSENT CALENDAR**
 - a. Approval of Minutes of the Regular Meeting held on March 10, 2010
 - b. Approval of Financial Statements for the Period Ended March 31, 2010
 - c. Approval of Expenditures
 - d. Approval of the following Agreements:
 - i. Interim Rental Agreements
 - ii. RV Agreements
 - iii. Standard Service Agreements
 - iv. Commercial Exhibit Agreements
 - v. Concession Agreements
 - vi. Judging Agreements

4. **COMMITTEE REPORTS**
 - a. Executive – Meeting of April 7, 2010
 - b. Buildings & Grounds
 - c. Campground
 - d. Golf
 - e. Parade – Meeting of April 7, 2010
 - f. Policy – Meeting of March 31, 2010
 - g. Public Relations
 - h. Race - Meeting of March 24, 2010

5. **CORRESPONDENCE**

- a. **FAIRGROUNDS MAINTENANCE SUPERVISOR:** Letter of Resignation
- b. **KATHRYN HIGGINS:** Fair comments and suggestions
- c. **CREATIVE EVENT MANAGEMENT:** Cancellation of agreement
- d. **CLOVERDALE CITRUS FRUIT FAIR:** Re-classification of Fairs
- e. **WFA:** Invitation for new CEO orientation
- f. **CDFA:** Update on American Recovery and Reinvestment Act funds
- g. **CFSA:** Fairs Year-round Information

6. **UNFINISHED BUSINESS**

- a. **2010 LOGO:** Final artwork
- b. **POLICY MANUAL:** Employee Policy Manual

7. **NEW BUSINESS**

- a. **ASSOCIATION MEMBERSHIP:** Membership benefits.
- b. **APPOINTMENT OF CHIEF EXECUTIVE OFFICER:** Carlene Moore
- c. **INTERIM USE RATES:** Proposed
- d. **DIRECTOR AND EMPLOYEE PERKS POLICY:** Proposed
- e. **MANAGER'S HOUSE RENT RATE:** Reduce fee
- f. **REINSTATEMENT OF 2009 PREMIUM CHECKS:** Previously approved for write-off at meeting of December 8, 2009
- g. **HUMAN RESOURCE AND LABOR RELATIONS AGREEMENT:** Proposed

8. **CLOSED SESSION:** Pursuant to Section 11126(a) of the Government Code.

- a. Public Employee Performance Evaluation
Title: Chief Executive Officer

9. **MATTERS OF INFORMATION**

- a. **CEO REPORT**
- b. **DIRECTORS REPORTS**

10. **ADJOURNMENT**