

**AGENDA**  
**REGULAR MEETING - NAPA COUNTY FAIR - BOARD OF DIRECTORS**  
**WEDNESDAY, AUGUST 18, 2010, 5:30 PM, BOARD ROOM**

1435 NO. OAK ST., CALISTOGA, CA 94515

(707) 942-5111

2010 Board of Directors

Ray Edds, Melanie Watson, Rich Holston, Jim Keag, Mark Porter, Mike Winrod, Karan Schlegel

General Information

All materials relating to an agenda item for an open session of a regular meeting of the Board of Directors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, on and after at the time of such distribution, in the office of the Board of Directors (Fair Office), 1435 North Oak Street, Calistoga, CA; between the hours of 8:00 a.m. and 5:00 p.m. except for holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA please proceed to the rostrum, and after receiving recognition from the President, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the President of the Board.

1. **CALL TO ORDER: ROLL CALL**
  
2. **PUBLIC COMMENT:** Opportunity for members of the public to address the Board about issues not on the agenda. Each presentation limited to 5 minutes. No action may be taken by the Board at this time.
  
3. **CONSENT CALENDAR**
  - a. Approval of Minutes of the Regular Meeting held on July 21, 2010
  - b. Approval of Minutes of the Special Meeting held on July 27, 2010
  - c. Approval of Minutes of the Special Meeting held on August 4, 2010
  - d. Approval of Financial Statements for the Periods ended June 30, and July 31, 2010
  - e. Approval of Expenditures
  - f. Approval of the following Agreements:
    - i. Interim Rental Agreements
    - ii. RV Agreements
    - iii. Standard Service Agreements
    - iv. Commercial Exhibit Agreements
    - v. Concession Agreements
    - vi. Judging Agreements
  
4. **COMMITTEE REPORTS**
  - a. Executive
  - b. Buildings & Grounds
  - c. Campground
  - d. Golf
  - e. Parade
  - f. Policy
  - g. Public Relations

h. Race

5. **CORRESPONDENCE**

- a. **FRANK LEAKE:** Amateur wine competition
- b. **KIDS TOWN AMERICA:** Thank you
- c. **THE WEEKLY CALISTOGAN:** For the love of Calistoga article
- d. **NAPA TOWN & COUNTRY FAIR:** Invitation to gala
- e. **LAKE COUNTY FAIR:** Blue Ribbon Dinner invitation
- f. **CFSA:** Insurance Coverage on Independent Rides, Attractions and Services
- g. **LOIS HARRIS:** Fair comments
- h. **CFSA:** FYI
- i. **CITY OF CALISTOGA:** Notice of public hearing
- j. **MONTEREY COUNTY FAIR:** Premiere Party invitation
- k. **GOLD COUNTRY FAIR:** Opening Ceremonies & VIP Reception invitation
- l. **F&E:** 2009 Office of Homeland Security Grant Award Update

6. **UNFINISHED BUSINESS**

- a. **POLICY MANUAL:** Employee Policy Manual
- b. **WFA BLUE RIBBON AWARD:** Recipient selection
- c. **BOARD RETREAT:** Schedule

7. **NEW BUSINESS**

- a. **CHIEF EXECUTIVE OFFICER EVALUATION:**
- b. **FAIR PROPERTY PROTECTION PROGRAM:** Optional coverage
- c. **CDFA FINANCIAL ASSISTANCE FOR PHASE II PHOTOVOLTAIC PROGRAM:** Agreement
- d. **DIRECTORS AWARD:** Recipient selection

8. **MATTERS OF INFORMATION**

- a. **CEO REPORT**
- b. **DIRECTORS REPORTS**

9. **ADJOURNMENT**