

AGENDA
REGULAR MEETING - NAPA COUNTY FAIR - BOARD OF DIRECTORS
WEDNESDAY, JUNE 8, 2011, 7:00 P.M., BOARD ROOM

1435 NORTH OAK STREET, CALISTOGA, CA 94515

(707) 942-5111

2011 Board of Directors

Mark Porter, Jim Keag, Karan Schlegel, Ray Edds, Rich Holston, Mike Winrod

General Information

All materials relating to an agenda item for an open session of a regular meeting of the Board of Directors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, on and after at the time of such distribution, in the office of the Board of Directors (Fair Office), 1435 North Oak Street, Calistoga, CA; between the hours of 8:00 a.m. and 5:00 p.m. except for holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA please proceed to the rostrum, and after receiving recognition from the President, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the President of the Board.

1. **CALL TO ORDER: ROLL CALL**

2. **PUBLIC COMMENT:** Opportunity for members of the public to address the Board about issues not on the agenda. Each presentation limited to 5 minutes. No action may be taken by the Board at this time.

3. **CONSENT CALENDAR**
 - a. Approval of Minutes of the Regular Meeting held on May 11, 2011
 - b. Approval of Minutes of the Special Meeting held on June 6, 2011
 - c. Approval of Financial Statements for the Period Ended May 31, 2011
 - d. Approval of Expenditures
 - e. Approval of the following Agreements:
 - i. Interim Rental Agreements
 - ii. RV Agreements
 - iii. Standard Service Agreements
 - iv. Commercial Exhibit Agreements
 - v. Concession Agreements
 - vi. Judging Agreements

4. **COMMITTEE REPORTS**
 - a. Executive
 - b. Buildings & Grounds
 - c. Campground
 - d. Golf
 - e. Parade
 - f. Policy
 - g. Public Relations

- h. Race

5. CORRESPONDENCE

- a. **FOODFARE 2011:** Thank you
- b. **YWCA:** Thank you
- c. **WFA:** Special Report 5/11/11
- d. **SAN FRANCISCO RONALD McDONALD HOUSE:** Thank you
- e. **WFA:** May Revise 5/16/11
- f. **F&E:** Remaining Capital Improvement Funds
- g. **CCA:** Current Status of CCA and Proposed Plan for the Future
- h. **JAMIE MILLER:** Barbecue Contest concern and thank you
- i. **THE WEEKLY CALISTOGAN & CALISTOGA TRIBUNE:** Various letters to the editor
- j. **PNC EQUIPMENT FINANCE:** Photovoltaic Equipment Use Agreement – Direction to Make Payments
- k. **ROSE TOWN HOEDOWN:** Thank you
- l. **SAN MATEO COUNTY FAIR:** Fair Celebration invitation – Monday, June 13
- m. **SONOMA-MARIN FAIR:** Opening Night VIP Reception invitation – Wednesday, June 22
- n. **CALISTOGA CHAMBER OF COMMERCE:** Community Awards & Installation Dinner invitation – Monday, June 27, 2011
- o. **PARKER STANBURY, LLP:** Collection of Debt Notice for Frederick Perez

6. UNFINISHED BUSINESS

- a. **PARADE GRAND MARSHALL:** Selection
- b. **2011 FAIR:** Update
- c. **SEWER PROJECT:** CCA Letter of Understanding

7. NEW BUSINESS

- a. **GOLF COURSE RATES:** Twilight
- b. **2010 AUDIT:** Report
- c. **PHOTOVOLTAIC II LOAN:** Consideration of Funding Agreement as part of refinance negotiations
- d. **VOLUNTEER SIGN-UPS:** Beer Booth on June 11 and Fair setup
- e. **CHAMBER MEMBER DISCOUNTS:** Requests to offer discounts to chamber members
- f. **JOSE LUIS MARTINEZ:** Refund request
- g. **ASSOCIATION MEMBERSHIP:** Change deadline to June 15 to receive comp pass to Fair
- h. **RACE RECAP:** King of the West Series, May 28 & 29, 2011
- i. **PRE-FAIR BOARD MEETING:** Schedule

8. LONG RANGE PLAN

- a. **UPDATE**

9. MATTERS OF INFORMATION

- a. **CEO REPORT**
- b. **DIRECTORS REPORTS**

10. ADJOURNMENT