

AGENDA
REGULAR MEETING - NAPA COUNTY FAIR - BOARD OF DIRECTORS
WEDNESDAY, MARCH 9, 2011, 5:30 P.M., BOARD ROOM
1435 NORTH OAK STREET, CALISTOGA, CA 94515
(707) 942-5111
2011 Board of Directors

Mark Porter, Jim Keag, Karan Schlegel, Ray Edds, Rich Holston, Melanie Watson, Mike Winrod

General Information

All materials relating to an agenda item for an open session of a regular meeting of the Board of Directors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, on and after at the time of such distribution, in the office of the Board of Directors (Fair Office), 1435 North Oak Street, Calistoga, CA; between the hours of 8:00 a.m. and 5:00 p.m. except for holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA please proceed to the rostrum, and after receiving recognition from the President, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the President of the Board.

1. **CALL TO ORDER: ROLL CALL**

2. **PUBLIC COMMENT:** Opportunity for members of the public to address the Board about issues not on the agenda. Each presentation limited to 5 minutes. No action may be taken by the Board at this time.

3. **CONSENT CALENDAR**
 - a. Approval of Minutes of the Regular Meeting held on February 9, 2011
 - b. Approval of Financial Statements for the Period Ended January 31, 2011
 - c. Approval of Financial Statements for the Period Ended February 28, 2011
 - d. Approval of 2010 Statement of Operations
 - e. Approval of Expenditures
 - f. Approval of the following Agreements:
 - i. Interim Rental Agreements
 - ii. RV Agreements
 - iii. Standard Service Agreements
 - iv. Commercial Exhibit Agreements
 - v. Concession Agreements
 - vi. Judging Agreements

4. **COMMITTEE REPORTS**
 - a. Executive – March 1, 2011
 - b. Buildings & Grounds
 - c. Campground
 - d. Golf
 - e. Parade
 - f. Policy – February 28, 2011

- g. Public Relations
- h. Race

5. **CORRESPONDENCE**

- a. **WFA:** Fair Funding Update
- b. **F&E:** Annual Fair Disbursement Report
- c. **CCA:** Phase II Photovoltaic Loan Update
- d. **F&E:** RV Electrical Expansion Loan Update
- e. **CFSA:** February FYI
- f. **WFA:** Membership Dues
- g. **NAPA VALLEY REGISTER:** Town & Country Fair Response to Fair Funding

6. **UNFINISHED BUSINESS**

- a. **RETIREMENT MEDICAL BENEFITS:** Update on retiree eligibility for medical benefits
- b. **CEO'S RESIDENCE REPAIRS:** HVAC duct work and drainage issues
- c. **SECOND RESIDENCE RENTAL TERMS AND RATE:** House Inspection Report

7. **NEW BUSINESS**

- a. **ACCOUNTING POLICIES:** F&E Accounting Procedure Manual
- b. **ALCOHOL MANAGEMENT POLICY – GOLF COURSE**
- c. **CONFLICT OF INTEREST POLICY**
- d. **VOLUNTEER HOUR EXCHANGE RATE**
- e. **ALCOHOL MANGEMENT POLICY – FAIR & SPEEDWAY**
- f. **2011 FAIR:** Entertainment, exhibits, special programs update

8. **MATTERS OF INFORMATION**

- a. **CEO REPORT**
- b. **DIRECTORS REPORTS**

9. **ADJOURNMENT**