

AGENDA
REGULAR MEETING - NAPA COUNTY FAIR - BOARD OF DIRECTORS
WEDNESDAY, NOVEMBER 16, 2011, 7:00 P.M., BOARD ROOM
1435 NORTH OAK STREET, CALISTOGA, CA 94515
(707) 942-5111
2011 Board of Directors
Mark Porter, Jim Keag, Karan Schlegel, Ray Edds, Rich Holston, Mike Winrod

General Information

All materials relating to an agenda item for an open session of a regular meeting of the Board of Directors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, on and after at the time of such distribution, in the office of the Board of Directors (Fair Office), 1435 North Oak Street, Calistoga, CA; between the hours of 8:00 a.m. and 5:00 p.m. except for holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA please proceed to the rostrum, and after receiving recognition from the President, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the President of the Board.

1. **CALL TO ORDER: ROLL CALL**

2. **PUBLIC COMMENT:** Opportunity for members of the public to address the Board about issues not on the agenda. Each presentation limited to 3 minutes. No action may be taken by the Board at this time.

3. **CONSENT CALENDAR**
 - a. Approval of Minutes of the Regular Meeting held on October 19, 2011
 - b. Approval of Financial Statements for the Period Ended October 31, 2011
 - c. Approval of Expenditures – October 2011
 - d. Approval of the following Agreements:
 - i. Interim Rental Agreements: #11-090 thru #11-103
 - ii. RV Agreements: None to report
 - iii. Standard Service Agreements: None to report
 - iv. Commercial Exhibit Agreements: None to report
 - v. Concession Agreements: None to report
 - vi. Judging Agreements: None to report

4. **COMMITTEE REPORTS**

5. **CORRESPONDENCE**
 - a. **DONOVAN RIVAS:** Thank you
 - b. **F&E:** Supplemental Allocation Adjustment 10/21/11
 - c. **F&E:** Supplemental Allocation Adjustment 10/31/11
 - d. **NAPA VALLEY MUSEUM:** Thank you
 - e. **NCGA GOLF:** "Searching For the Best Golf Values in Northern California" article

6. **UNFINISHED BUSINESS**

- a. **RECLAIMED WATER POND:** Update
- b. **2012 FAIR THEME:** Select

7. NEW BUSINESS

- a. **POLICY:** Approve Policy Committee recommendations for the following policies:
 - i. Director & Employee Perk policy update
 - ii. Interim Rental policies update
 - iii. Public Record Access policy
 - iv. Admission policy update
- b. **AMERICAN TRUCK HISTORIC SOCIETY:** Request for security waiver
- c. **CALISTOGA COMMUNITY CHRISTMAS BAZAAR:** Request for equipment fees waiver
- d. **GOLF COURSE LOGO:** Approve design
- e. **RV PARK LOGO:** Approve design
- f. **2012 RATES:** Approve rates for facility rentals
- g. **2012 BUDGET:** Discuss

8. LONG RANGE PLAN

- a. **2012 GOALS UPDATE:**
 - i. County Contract Renewal
 - ii. Business Plan Development
 - iii. Board & Management Relations

9. MATTERS OF INFORMATION

- a. **CEO REPORT**
- b. **DIRECTORS REPORTS**

10. ADJOURNMENT