

AGENDA
REGULAR MEETING - NAPA COUNTY FAIR - BOARD OF DIRECTORS
WEDNESDAY, SEPTEMBER 21, 2011, 7:00 P.M., BOARD ROOM
1435 NORTH OAK STREET, CALISTOGA, CA 94515
(707) 942-5111
2011 Board of Directors
Mark Porter, Jim Keag, Karan Schlegel, Ray Edds, Rich Holston, Mike Winrod

General Information

All materials relating to an agenda item for an open session of a regular meeting of the Board of Directors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, on and after at the time of such distribution, in the office of the Board of Directors (Fair Office), 1435 North Oak Street, Calistoga, CA; between the hours of 8:00 a.m. and 5:00 p.m. except for holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA please proceed to the rostrum, and after receiving recognition from the President, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the President of the Board.

1. **CALL TO ORDER: ROLL CALL**
2. **PUBLIC COMMENT:** Opportunity for members of the public to address the Board about issues not on the agenda. Each presentation limited to 5 minutes. No action may be taken by the Board at this time.
3. **CONSENT CALENDAR**
 - a. Approval of Minutes of the Regular Meeting held on August 17, 2011
 - b. Approval of Minutes of the Special Meetings held:
 - i. August 22, 2011
 - ii. September 14, 2011
 - iii. September 17, 2011
 - iv. September 20, 2011
 - c. Approval of Financial Statements for the Period Ended August 31, 2011
 - d. Approval of Expenditures – August 2011
 - e. Approval of the following Agreements:
 - i. Interim Rental Agreements: #11-078 thru #11-81
 - ii. RV Agreements: None to report
 - iii. Standard Service Agreements: None to report
 - iv. Commercial Exhibit Agreements: None to report
 - v. Concession Agreements: None to report
 - vi. Judging Agreements: None to report
4. **COMMITTEE REPORTS**
5. **CORRESPONDENCE**
 - a. **UCLA BRUINS:** Thank you
 - b. **UNIVERSITY SYNAGOGUE:** Thank you

- c. **CALIFORNIA STATE FAIR:** Thank you
- d. **WFA:** CFA Meeting Update
- e. **CORRESPONDENCE TO CINDY YANT:** Response to letter received
- f. **CFSA:** August FYI
- g. **CFA:** September 20, 2011 Agenda and proposed 2012 dues

6. **UNFINISHED BUSINESS**

- a. **RECLAIMED WATER POND:** Approve scope of work
- b. **BY-LAW AMENDMENT:** Increase board to 9 members – 6 elected from Association, 3 appointed by Board of Supervisors

7. **NEW BUSINESS**

- a. **POLICY:** Approve new committee structure and appoint members to committees
- b. **nQativ CONFERENCE:** Approve CEO travel to annual accounting conference October 22-24
- c. **CFA BUDGET WORKSHOP:** Approve CEO travel to annual management conference November 1-3
- d. **IAFE CONVENTION:** Approve CEO travel November 28 – December 1
- e. **2012 FAIR DATES:** Approve 2012 dates
- f. **FORMER DIRECTOR BOB HAYES MEMORIAL SERVICE:** Discuss complimentary fee
- g. **WFA BLUE RIBBON AWARD:** Discuss candidates
- h. **DIRECTORS AWARD:** Discuss candidates

8. **LONG RANGE PLAN**

- a. **UPDATE:** 2011 Session report

9. **MATTERS OF INFORMATION**

- a. **CEO REPORT**
- b. **DIRECTORS REPORTS**

10. **ADJOURNMENT**