

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF THE NAPA COUNTY FAIR ASSOICATION  
WEDNESDAY, SEPTEMBER 22, 2010  
Melanie Watson, Ray Edds, Mike Winrod,  
Rich Holston, Jim Keag, Mark Porter, Karan Schlegel**

**DIRECTORS PRESENT:** Directors Edds, Winrod, Holston, Keag, Porter and Schlegel

**DIRECTORS ABSENT:** Director Watson

**OTHERS PRESENT:** CEO Carlene Moore

**VISITORS:** Bill Squire, Ron Schlegel, Mike Griffin

**1. CALL TO ORDER**

A regular meeting of the Board of Directors of the Napa County Fair Association was held Wednesday, September 22, 2010 in the Main Office at the fairgrounds. The meeting was called to order at 5:40 PM by President Ray Edds.

**2. PUBLIC COMMENT**

No public comment.

**3. CONSENT CALENDAR**

After reviewing the Financial Statement for the periods ending July 31 and August 30, 2010, Director Porter moved, Director Holston seconded and motion carried to approve the Consent Calendar.

**4. COMMITTEE REPORTS**

- a. EXECUTIVE: The Committee met on September 21, 2010 to review the 2011 budget as proposed in Item 7-a and to establish the Chief Executive Officer evaluation procedure as presented in Item 6-e.
- b. BUILDINGS & GROUNDS: No meeting to report.
- c. CAMPGROUND: The Committee met on September 7, 2010 to discuss the 2011 budget as it applies to the Campground including raising overnight RV rates 10%, establishing holiday rates at \$37 and \$40 per night, and campground improvements such as fencing, the tent camping area, dog run, and restrooms.
- d. GOLF: The Committee met on September 7, 2010 to discuss the 2011 budget as it applies to the Golf Course including discussion of lowering the annual pass, establishing leagues and inter-city tournaments, as well as improvements such as #2 tee, #9 sand traps, and #4 fairway.
- e. PARADE: No meeting to report.
- f. POLICY: No meeting to report.
- g. PUBLIC RELATIONS: No meeting to report.
- h. RACE: The Committee met on September 13, 2010 to review the 2010 season and discuss ideas for 2011. With the donation of clay from Harold Smith & Son, Inc., the committee will be focusing its energies planning and coordinating the preparations for winter.

**5. CORRESPONDENCE**

- a. Super Science: The Board acknowledged the thank you note from Super Science.

- b. Great American Entertainment: The Board acknowledged the thank you note from Great American Entertainment, our petting zoo and pony ride provider.
- c. CFA: The Board acknowledged the end of session update from CFA, noting the significance of SB 1085 allowing the Antelope Valley Fair to transition to a JPA.
- d. CFSA: The Board acknowledged the monthly FYI newsletter sent by CFSA.
- f. CFSA: The Board acknowledge the special meeting notice of CFSA.
- h. CFSA: The Board acknowledged receipt of CFSA's 2009 Annual Report and copies were made available at the meeting to all board members.
- i. CFA: The Board acknowledged CFA's 2010-2011 Fair Funding update noting that the \$32 million has been deposited to the F&E fund, but we are still awaiting passage of the State Budget before those monies can be disbursed to the fairs.
- j. Napa Valley Register: The Board acknowledged the letter to the editor of August 25, 2010 from Jennifer Schooley sharing how much her family enjoys participating in the annual fairs.
- k. F&E: The Board acknowledged the announcement of Mike Treacy's retirement, Director of the Division, effective December 31, 2010.

## 6. UNFINISHED BUSINESS

- a. Policy Manual: Drafts of the proposed changes to the Employee Policy Manual were distributed to the Executive Committee who will meet with Patrick Clark for review before bringing to the Board for final approval.
- b. WFA Blue Ribbon Award: In addition to Chick Harrity, CEO Moore recommended that Harold Smith & Son, Inc. be recognized for their generous donation of over 5,000 yards of clay along with the trucking expense. Director Porter moved, Director Schlegel seconded and motion carried to nominate John & Pam Raybould of Harold Smith & Son, Inc. as additional recipients of this year's WFA Blue Ribbon Award. The award presentation will be made at the Annual Association meeting in November.
- c. Board Retreat: CEO Moore reported that Becky Bailey-Findley of The Findley Group is available to facilitate the Board Retreat scheduled for Saturday, October 23, 2010 at the Calistoga Spa. The meeting will begin at 9 AM, lunch will be provided, and end at approximately 5 PM. Dinner with spouses and partners will follow.
- d. Directors Award: Director Porter moved, Director Keag seconded and motion carried to nominate Bob Zagar and Ted Surber as co-recipients of this year's Directors Award for their efforts in promoting the speedway. The award presentation will be made at the Annual Association meeting in November.
- e. Chief Executive Officer Evaluation: A sample evaluation form was approved by the Executive Committee and will be distributed to all board members to complete and return to President Edds prior to the next Executive Committee meeting.

