

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE NAPA COUNTY FAIR ASSOCIATION
WEDNESDAY, SEPTEMBER 21, 2011
Mark Porter, Jim Keag, Karan Schlegel, Ray Edds, Rich Holston, Mike Winrod**

DIRECTORS PRESENT: Porter, Keag, Schlegel, Edds, Holston, Winrod

DIRECTORS ABSENT: None

OTHERS PRESENT: CEO Carlene Moore

VISITORS: Rose Beck, Carol Bush, Melanie Watson, Jim Yant, Cindy Yant, Ted Surber, Chris Canning, Mike Benson, Mike Mogensen, Pat Hampton

1. CALL TO ORDER

A regular meeting of the Board of Directors of the Napa County Fair Association was held Wednesday, September 21, 2011 in the Main Office at the fairgrounds. The meeting was called to order at 7:08 PM by President Mark Porter.

2. PUBLIC COMMENT

Cindy Yant reported that she and Kerri Abreu followed up on a rumor they heard about holes being cut in the walls of the Tubbs Building, thus making the building un-rentable. Following last month's meeting, when they found the roll-up door of the Tubbs Building unlocked after hours they entered the building. Ms. Yant then proceeded to question the Board as to who was authorized to cut the holes in the wall (in the storage area) and why wasn't it brought before the board, stating that as a matter of policy action should be taken on the employee or volunteer responsible for defacing a public building, and that legal action may be necessary. Ms. Yant also stated that the Board could not take action on Item 7-a tonight as she is protesting it.

Ted Surber asked the board if there was time for a walkthrough so that those in attendance at the meeting could see what Ms. Yant was referring to for themselves. Mr. Surber then continued to comment on the new cash register at the golf course, asking how we could afford it, what happened to the old one, and why he didn't see the revenue from selling the old one in the financials.

Mike Mogensen commented on playing golf on the course today, noting that it looked good, he had no complaints, and that our hardwork and the volunteer programming is paying off.

3. CONSENT CALENDAR

Director Edds moved, Director Keag seconded and motion carried to approve the Consent Calendar as presented.

4. COMMITTEE REPORTS

No meetings to report.

5. CORRESPONDENCE

- a. UCLA Bruins: The Board acknowledged the thank you letter for our donation of a round of golf to their silent auction.
- b. University Synagogue: The Board acknowledged the thank you letter for our donation of a round of golf to their silent auction.
- c. California State Fair: The Board acknowledged the thank you letter for providing materials for their California Golden Fairs exhibit.

- d. WFA: The Board acknowledged the CFA Board Meeting report of August 15, 2011.
- e. Correspondence to Cindy Yant: The Board acknowledged the letter sent to Cindy Yant in follow up to her email of August 17, 2011.
- f. CFA: The Board acknowledged the August FYI newsletter.
- g. CFA: The Board acknowledged the agenda for the September 20, 2011 Board Meeting and proposed reduction in 2012 dues.

7. UNFINISHED BUSINESS

- a. Reclaimed Water Pond: CEO Moore reported that the Calistoga Wildcat Boosters have agreed to contribute \$20,000 toward the reclaimed water pond pump replacement project. CEO Moore and representatives of the Boosters will meet to discuss their request for a multi-year contract for concession sales at the grandstand and pit booths. Director Edds moved, Director Holston seconded and motion carried to authorize CEO Moore to proceed with plan specifications and bid/quote packages for the dual pump system and to request the \$8,000 difference between the single vs dual system from the City of Calistoga.
- b. By-Law Amendment: Director Edds reiterated some of the concerns expressed by Association members in attendance at last night's meeting that everyone in the county has had an equal opportunity to get involved and that we may wind up with new board members who have been forced into the position, but don't really have an interest in serving. Director Holston expressed his concerns that the Board may be moving too fast and may not have had enough time to completely vet the idea, wanting to be sure that due diligence has been done and noting that this is the biggest change on this Board in their time. Director Schlegel noted that while change is scary she is in support of the change as a necessary step toward our continued success. Director Keag commented that while he was not opposed to the idea, he felt it needed more time. Director Winrod suggested that the amendment be tied to terms for a longer term lease with the County. Director Porter expressed his support for passing the amendment tonight. Director Holston moved, Director Edds seconded and the motion passed by a 4-2 vote to postpone the item and to return it within two months. Director Porter and Schlegel dissenting.

7. NEW BUSINESS

- a. Policy: CEO Moore reviewed the recommended committee changes from discussions at their special meeting of September 17, 2011, eliminating the current committees, and establishing Executive, Facilities, Finance, and Policy committees of the board comprised of only board members and that Task Forces with specific, defined purposes may be appointed from time to time. Director Edds moved, Director Schlegel seconded and motion carried to adopt the new committee structure.
- b-d. nQativ Conference, CFA Budget Workshop, IAFE Convention: At Director Edds request, Items 7-b, 7-c, and 7-d were combined for discussion. Director Edds and Director Holston expressed their concern in a year of significant cuts the expense and need for workshops and conventions, asking CEO Moore her preference for importance in attending the workshops, including the upcoming WFA convention in January. CEO Moore reported that with the loss of state funding and our implementation of a volunteer program, she felt there was much to learn from the mid-West fairs at IAFE who have been operating under these circumstances for a long time. Director Edds moved, Director Holston seconded and motion carried to approve CEO travel to the CFA Budget Workshop and IAFE Convention, but not the nQativ (accounting) Conference.
- e. 2012 Fair Dates: After much discussion about the challenges of the 4th of July being on a Wednesday in 2012 and the potential losses incurred on the non-weekend and non-holiday days, Director Edds moved, Director Schlegel seconded that the 2012 Fair dates include the weekend

before and the 4th of July, with staff reporting back at the next meeting with specific date and programming recommendations.

- f. Former Director Bob Hayes Memorial Service: In honor of former director Bob Hayes and his service to the Association, Director Edds moved, Director Holston seconded and motion carried to waive the \$200 Butler Pavilion rental fee for his memorial service.
- g. WFA Blue Ribbon Award: This item was tabled for discussion to the October meeting.
- h. Directors Award: This item was tabled for discussion to the October meeting.

8. LONG RANGE PLAN

- a. UPDATE: CEO Moore reported on the direction set by the Board at their long range planning session of September 17, 2011 with priorities for 2012 being to secure an extension of our contract with the County, continued development and understanding of the relationship between management and the Board, and business plan development for each of our five business units.

9. MATTERS OF INFORMATION

- a. CEO REPORT: CEO Moore reported that Mandy Clendenen has returned to work on a ¾ time basis with us through the end of the year and that Caton Hegwer will be joining us beginning November 1 through the end of April as facility maintenance overseeing event setup, facility cleanup, and general maintenance supervision in exchange for living in the second residence.

CEO Moore gave an update on the golf course including her meeting with an agro specialist and GCSAA Certified Superintendent to address the issues on the greens and tees. Our HR consultant is assisting CEO Moore with developing a job description and pay scale for a golf course maintenance position. Additionally, in cooperation with the City Parks and Recreation Department, we have weekly lessons for ladies beginning in October with instruction being provided by an LPGA and a PGA certified professional. CEO Moore met with lodging earlier tonight to solicit their input for the golf course business plan in identifying the tourist customer and the necessary facility and services to offer if the course is to be viewed as an asset by the lodging community.

CEO Moore also reported on her meeting with Clay Gregory of the NVDC and their support to assist with direct-to-consumer marketing for a spring wine event. We're still waiting on input from the NVV membership on event and format ideas and will then be applying for local TBID funds.

CEO Moore reported that she has spoken with the property manager for the Calistoga Gardens convalescent home property and has secured use of the property for additional parking for our larger events in exchange for us keeping the property mowed and weeds knocked down.

CEO Moore also noted her upcoming meeting next Thursday, along with President Porter, with Supervisor Diane Dillon and other county representatives for our annual meeting and update.

- b. DIRECTORS REPORTS: None to report.

10. ADJOURNMENT

Director Holston moved, Director Winrod seconded and motion carried to adjourn the meeting at 8:21 PM.

Certified to be a true and correct copy.

Carlene Moore
Chief Executive Officer

Date

Mark Porter
President

Date

Napa County Fair
STATEMENT OF OPERATIONS
September 30, 2011

	Current Mo. 2011	Current Mo. 2010	Current Mo. Variance	Current YTD 9/30/2011	Prior YTD 9/30/2010	YTD Variance	Budget 2011	Remaining Budget	% of Total 2011
Revenues									
General/Overhead	764.00	435.00	329.00	12,707.65	5,905.11	6,802.03	6,500.00	(6,207.65)	105%
Fair	410.03	0.00	410.03	240,696.52	190,246.54	50,449.98	210,000.00	(30,696.52)	24%
Speedway	36,072.19	18,976.80	17,095.39	169,335.96	224,984.76	(55,648.80)	232,300.00	62,964.04	-24%
Golf Course	18,128.30	18,754.76	(626.46)	121,074.16	164,644.07	(43,569.91)	200,783.00	79,708.84	-22%
Campground	24,570.60	23,724.00	846.60	211,945.36	198,805.00	13,140.36	260,850.00	48,904.64	5%
Facilities Rental	6,698.00	7,135.00	(437.00)	78,986.59	72,076.50	6,910.09	109,350.00	30,363.41	6%
	86,643.12	69,025.56	17,617.56	834,746.24	856,661.98	(21,916.25)	1,019,783.00	185,036.76	-2%
Expenditures									
General/Overhead	23,564.27	67,448.88	(43,884.61)	357,937.80	448,149.25	(90,211.45)	655,120.00	297,182.20	-14%
Fair	2,081.10	5,170.14	(3,089.04)	238,128.21	242,865.21	(4,737.00)	212,728.00	(25,400.21)	-2%
Speedway	6,634.46	11,534.86	(4,900.40)	109,804.28	152,426.85	(42,622.57)	150,982.00	41,177.72	-28%
Golf Course	12,096.23	14,253.94	(2,157.71)	119,642.03	122,792.08	(3,150.05)	189,663.00	70,020.97	-2%
Campground	5,943.35	5,772.84	170.51	67,323.29	36,128.07	31,195.22	103,727.00	36,403.71	30%
Facilities Rental	1,205.34	547.24	658.10	14,330.39	23,584.32	(9,253.93)	0.00	(14,330.39)	0%
	51,524.75	104,727.90	(53,203.15)	907,166.00	1,025,945.78	(118,779.78)	1,312,220.00	405,054.00	-9%
Net Gain (Loss) Operations	35,118.37	(35,702.34)	70,820.71	(72,419.76)	(169,283.80)	96,863.53	(292,437.00)	(220,017.24)	-33%
State Allocations	0.00	0.00	0.00	143,200.00	136,400.00	6,800.00	143,200.00	0.00	5%
Other Allocations	0.00	0.00	0.00	28,000.00	35,000.00	(7,000.00)	41,323.00	13,323.00	-17%
Net Gain (Loss)	35,118.37	(35,702.34)	70,820.71	(44,419.76)	(134,283.80)	89,863.53	(251,114.00)	(206,694.24)	-36%

DRAFT

EXPENDITURES - September 2011

Check #	Vendor	Amount	Description
3058	Change Fund	\$ -	Void
3059	Change Fund	\$ 11,500.00	LVC ATM, beer, parking change funds
3060	Costco	\$ 107.34	long range planning meeting supplies
3061	Napa County Environmental Mgmt	\$ -	Void
3062	Acushnet Company	\$ 372.63	GC gloves
3063	American Legion	\$ 80.00	LA#11-021 refund deposit
3064	AT&T	\$ -	Void
3065	AT&T Mobility	\$ 125.79	monthly service CEO and after hours cell phones
3066	Cal Clean Services	\$ 747.80	Aug restroom service
3067	Calistoga Rotary Club	\$ 60.00	monthly dues
3068	Calistoga Tribune	\$ 144.00	GC/speedway monthly advertising
3069	Cal Mart	\$ -	Void
3070	Ana Castro	\$ 1,000.00	LA#11-070 deposit refund
3071	Jose Castellon	\$ 700.00	LA#11-065 deposit refund
3072	Central Valley Builders Supply	\$ 905.66	valve boxes, ticket booth lumber, propane
3073	CFSA	\$ 620.00	SEL
3074	City of Calistoga	\$ 7,121.06	monthly water & sewer service
3075	Patrick Clark Consulting	\$ 250.00	Sept retainer
3076	Coca-Cola Refreshments	\$ 157.00	GC soda, water
3077	Joan Coulston	\$ 94.00	refund speedway RV
3078	County of Napa	\$ 6,102.16	Sept employee health & retirement benefits
3079	DBI Beverage	\$ 34.55	GC beer
3080	Dept of Food & Ag	\$ 1,082.04	Sept RV electrical expansion loan
3081	DK Embroidery	\$ 189.00	staff shirts
3082	DNA Synergistic Engineering	\$ 129.00	monthly email & web hosting
3083	Halls Executive Gifts	\$ 485.00	parade trophies and plates
3084	HAMC	\$ 1,173.80	LA#11-063 deposit refund
3085	Markstein Beverage	\$ 1,005.90	GC beer, LVC beer
3086	Edgar Massoletti	\$ 144.45	reimbursements
3087	Martha Medrano	\$ 880.00	LA#11-068 refund deposit
3088	MegaPatth	\$ 403.96	monthly gc, rv, office DSL service
3089	Minuteman Press	\$ 604.14	letterhead, office receipt books
3090	Napa Sign Shop	\$ 174.56	replace sign
3091	Paper Direct	\$ 49.58	sr social invites paper
3092	PG&E	\$ 5,086.21	monthly electric and gas service
3093	Planet Label	\$ -	Void
3094	Robert Pochini	\$ 93.91	reimburse gopher traps
3095	Porters Repair	\$ 66.69	service Ford F150
3096	Purchase Power	\$ 39.00	late fee
3097	Elva Quevedo	\$ 800.00	LA#11-047 deposit refund
3098	Rainbow Ag Services	\$ 80.75	rough mower sun shade
3099	Rental Solutions	\$ 1,456.18	LVC light tower rental
3100	Sonia Rubio	\$ 1,508.56	LA#11-020 deposit refund
3101	Sandra Robiedo	\$ 150.00	LA#11-058 deposit refund
3102	Roto-Rooter	\$ 496.82	Tubbs and grandstand toilets
3103	Gabriela Sallazar	\$ 220.00	LA#11-066 deposit refund
3104	Silverado ACE Hardware	\$ 141.92	GC coffee pot replacement, trim, solder kit, clamps
3105	KE Spencer	\$ 1,000.00	SS#11-422 fair marketing director
3106	The Coffee Guy	\$ 42.50	GC coffee
3107	Upper Valley Disposal	\$ 2,586.84	trash removal
3108	V&G Event Services	\$ 2,136.20	security for Castellon, Castro, HAMC, Salazar, Robledo, Quevedo
3109	WFA	\$ 225.00	CFA budget workshop registration
3110	Whispering Pines	\$ 14.20	oil & lube service

3111	AT&T	\$	484.10	Aug long distance
3112	AT&T	\$	913.40	Aug local & long distance
3113	Cal Mart	\$	85.82	GC supplies, safety lunch
3114	Change Fund	\$	2,000.00	ATM change fund
3115	Napa County Environmental Mgmt	\$	264.00	AMA flattrack health permits
3116	Purchase Power	\$	15.06	finance charges
3117	Dennis Watson	\$	1,141.40	sewer project equipment rental
3118	Heather Belford	\$	2,000.00	office and exhibit support
3119	Change Fund	\$	12,000.00	AMA ATM, parking, beer change fund
3120	Twain Harte Sirs Branch #172	\$	50.00	RV#11- refund Tucker Room
TOTAL			<u>\$ 71,541.98</u>	

INTERIM RENTAL AGREEMENTS

Contract #	Renter Dates	Amount
11-082	Bianca Torres/Blanca Torres <i>Saturday, December 10, 2011</i>	\$3,000.00
11-083	American Truck Historical Society/Jim Yant <i>Saturday, December 10, 2011</i>	\$225.00
11-084	Sonia Rubio/Sonia Rubio <i>Saturday, November 26, 2011</i>	\$700.00
11-085	Apostolic Assembly/Lussy Chavez <i>Saturday, October 15, 2011</i>	\$225.00
11-086	Calistoga High School Athletic Department/DJ Hein <i>September 16,23 & October 14, 28 & November 11, 2011</i>	\$150.00 per game day
11-087	Calistoga High School Athletic Department/DJ Hein <i>September 20, 2011</i>	\$150.00 per game day
11-088	Calistoga High School Athletic Department/DJ Hein <i>September 14, 21 & October 4,6,7,19,21,26, 2011</i>	\$150.00 per game day
11-089	Mt. St. Helena Men's Golf Club/Jim Pence <i>Wednesday, November 16, 2011</i>	\$600.00

5-a



Santa Rosa High School Foundation

"Once A Panther, Always A Panther"

September 20, 2011

Carlene Moore
Mount St. Helena Golf Course
1435 North Oak Street
Calistoga, CA 94515

Dear Carlene,

Your support of the 16th Annual Santa Rosa High School Foundation Golf Tournament this year as a Golf Course Sponsor helped us raise nearly \$19,000. These funds are already being allocated to the needed academic, sports and vocational enhancement programs at Santa Rosa High School.

The combination of continuing alumnae and community support for the efforts of this Foundation is truly appreciated and is making a difference in the classroom and on campus.

I extend to you my personal thanks for making this success happen.

Sincerely,

A handwritten signature in black ink, appearing to read "Doug Pavese". The signature is written in a cursive style with a large, looping initial "D".

Doug Pavese
Co-Chairman
2011 Golf Tournament

09-22-11A09:30 RCVD

09-22-11A09:30 RCVD

Hi!

Just a quick note to thank
all of ~~those~~ involved in the Julie
Verneil Classic!

The hard work of you all was
so evident - the event grounds, the
awesome host pep made the racing great,
the organization all making this event
the grand event we look forward to
year after year!

The friendliness and helpfulness
of ~~Jan~~, ^{spelling?} Karan, Angie, Ron & Mary Ellen,
made us all feel very welcome!

Just wanted you all to know your
hard work was appreciated!!

Tom & Annie Burt
USR/CR #92.....

5-c



Communications Workers of America Local 9400

AFL-CIO, CLC

7844 Rosecrans Avenue, Paramount CA 90723-2296 562.259.9400 562.633.0536 Fax CWA9400@pacbell.net

William L. Demers
President

September 12, 2011

09-26-11P01:31 RCVD

Dear Sonoma County Valued Merchant,

On behalf of Communications Workers of America Local 9400, we want to thank you for your generosity in making our United Way Employee Giving Campaign a success. Without you, this would not be possible. Please know that we have already started advertising on your behalf to our members, at&t employees, as well as and most importantly to all of our family members and friends. We take your interest in our organization very personal. We will do everything we can to support your local place of business to promote continued growth.

The members of CWA Local 9400 look forward each year to this raffle during the employee giving campaign drive. Our union members and union stewards are very active within our communities. It is in this spirit that we were able to achieve \$4.5 million in proceeds to lift up our communities, statewide, last year. This is done both through the United Way and through the members donating to their local charities of personal choice.

In closing, again, a very heart felt thanks and appreciation from all of us, to you.

Sincerely,

Shelly, Vardon, Jane, Charlene, Matt, Chuck, Ryan and Bryan

5-d



V&G Event Services
2737 Petaluma Hill Rd
Santa Rosa, Ca, 95404

To: Ms. Carlene Moore/Mike Winrod
Napa County Fairgrounds
1435 North Oak Street,
Calistoga, Ca, 94515

From: Robert Gray and Rodney Valrey
V&G Event Services
Santa Rosa, Ca, 95404

Ms. Moore and Mr. Winrod

First and foremost please let me express my deepest apologies for the poor professionalism of our employees that have shown towards your event and because of which, we have taken measures in deploying due consequences for their actions. We are in hopes that this incident will not tarnish the professional relationship we have with you and the Napa County Fairgrounds.

There was no reason for the bedevilment and negligent behavior displayed in this situation, in which, unfortunately due to misunderstanding the difference in venues they mistaken the Napa Town & Country Expo being the same as the Napa County Fairgrounds, going to Napa Town & Country Expo in Napa instead of the Napa County Fairgrounds in Calistoga, A reason that was unacceptable.

Jim Ronlund who was the designated supervisor for this event, has been reprimanded for the following in accordance with the V&G Employee Manuel and Policies:

1. Not maintaining attendance and proper deployment of guards appropriately, according to the contract between the company and clientele.
2. for unsuitable professionalism towards the clientele and patrons
3. unacceptable tardiness due to negligence of contract information

Again, we can't express how regretful we are for this matter and hope we can continue doing business with you.

Respectfully,


Robert Gray
President/CEO


Rodney Valrey
Chief Operations Officer

09-29-11P12:41 RCVD

09-29-11P12:41 RCVD



La Clínica

La Clínica
de La Raza, Inc.
PO Box 22210
Oakland, CA 94623
Tel 510-535-4000
Fax 510-535-4189
www.laclinica.org

La Clínica de La Raza
(at Fruitvale Village)
510-535-3500

San Antonio
Neighborhood
Health Center
510-238-5400

Clínica Alta Vista
510-535-6300

Family Optical
510-535-4141

La Clínica de La Raza
Dental
510-535-4200

Casa del Sol
510-535-6200

La Clínica de La Raza
WIC Program
510-535-4110

LCDLR Community
Health Education
510-535-4130

Hawthorne Elementary
School-Based
Health Center
510-715-0075

Fremont High School-
Based Health Center
510-879-1600

Oakland Tech School-
Based Health Center
510-879-1907

Roosevelt Middle
School-Based
Health Center
510-879-2953

San Lorenzo High
School-Based
Health Center
510-317-3167

La Clínica Dental at
Children's Hospital
Oakland
510-428-3316

La Clínica Pittsburg
Medical
925-431-2100

La Clínica Pittsburg
Dental
925-431-1250

La Clínica Monument
925-363-2000

La Clínica Vallejo
707-551-1300

La Clínica Vallejo
Dental
707-558-2000

La Clínica Vallejo
Great Beginnings
707-645-7316

La Clínica North Vallejo
707-641-1900

5-e



October 10, 2011

Carlene Moore
CEO
Napa County Fair Association
P.O. Box 344
Calistoga, CA 94515

10-12-11P02:11 RCVD

Dear Ms. Moore,

On behalf of the patients, staff and Board of Directors of La Clínica de La Raza, Inc., I want to thank you for supporting our 40th Anniversary Event *All That Jazz* at Yoshi's Restaurant & Jazz Club on September 24, 2011.

The evening was great fun for all who were able to join the celebration! Yoshi's provided attendees with magnificent food and drinks throughout the evening, while guests had the opportunity to bid on several live auction items, win four different raffle packages, and pay only \$20 for a chance to win a trip to Cancun! Capping off the evening, guests danced the night away to Pacific Mambo Orchestra, a 19 piece Latin Big Band.

With your support, over \$38,000 was pledged to the Fund-The-Need, which will be matched at a 1:1 ratio by John Muir/Mt. Diablo Community Health Fund, and an additional \$17,800 was raised from the Live Auction, raffle, and Heads-or-Tails game. Overall, the event netted \$174,000 for the Monument Expansion in Concord! Your contribution will touch many lives and help La Clínica keep our communities healthy for years to come.

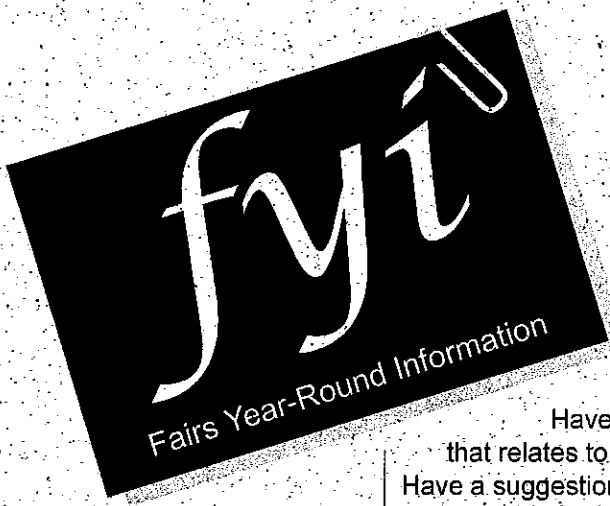
We thank you for your support of this vital project and hope you will partner with us at next year's event!

Sincerely,

Jane Garcia
Chief Executive Officer

5-f

10-11-11 A06:09 KCVJ



CFSA is on Facebook!

Election results, program updates, convention news, safety training tips, info alerts. You'll find these and more on our new Facebook page.

Have a safety tip to share or story of your own that relates to a recent *fyi* newsletter article? Post it! Have a suggestion of what you'd like to see on our Facebook page or on our website? Let us know! Or perhaps you have a question you'd like to ask CFSA or your colleagues. Ask it! (If you'd prefer to ask privately, simply send us a Message and we'll get back to you, pronto.)

To make sure you're in the CFSA Facebook loop, click the "Like" button on our page. Simply go to Facebook and type in: California Fair Services Authority.

Register Early and Save!

The California Fairs Alliance Budget Workshop is November 1 - 3, at the Courtyard Marriott Cal Expo

Ever wonder what other fairs are doing to generate and stretch their operating dollars? Finding out is as easy as signing up for the California Fairs Alliance (CFA) Budget Workshop in Sacramento, Tuesday - Thursday, November 1 - 3, at the Courtyard Marriott Cal Expo, a stone's throw from the Fair Services Building. Sign up by October 17 and you'll save \$25 off the per person price!

Day One opens with a California Fairs Alliance Board meeting followed by a Special Report presented by representatives from the Division of Fairs & Expositions, CFA, WFA and CFSA. After lunch (where you'll get a preview of the educational opportunities at the 2012 WFA Convention), you'll learn how fairs throughout the United States have survived severe cutbacks and funding losses, followed by an open forum dedicated to creative funding strategies at fairs in California. The day wraps up with a session on Fair Fundraising for the Future.

Day Two kicks off with Budget Workshops (remember to

Continued on other side

Patti Nevin, CFSA's Workers' Compensation Administrator Set to Retire on October 28, 2011

After nearly 11 years as CFSA's workers' compensation administrator, Patti Nevin has announced her plans to retire at the end of this month.

Patty began her workers' compensation career at State Fund in 1969. From there she worked at several different insurance companies and third party administrators (TPAs), including stints as a supervisor, manager and regional manager.

Patti was familiar with CFSA, having heard about

Continued on other side

Unemployment Insurance Reimbursement Funding Program Nearing an End

Rick Wood, CFSA's assistant director - Finance, notes that third quarter Unemployment Insurance Reimbursement requests could deplete what money remains in F&E's Unemployment Insurance Reimbursement Fund.

If your fair has reimbursement requests, he recommends filing promptly as reimbursements will be provided on a first come, first served basis.

If you have any questions about the Fund or your fair's reimbursement, contact Rick Wood at 916/263-6147.

CFSA's Board Welcomes San Benito County Fair CEO Kelley Ferreira

When Richard Persons, CEO of the Lake County Fair, resigned part-way through his four-year term on CFSA's board of directors, an election was held to select his replacement.

The votes are now in and congratulations go to Kelley Ferreira, CEO of the San Benito County Fair, who will complete Persons' term and serve on the board through December 31, 2014.

Ferreira will represent fair Classes I and II.

"Decide that you want it more than you are afraid of it."

~ Bill Cosby



October 7, 2011
Issue 6, Volume 21

Let's hear from you!
Contact *fyi* at:
916/263-6163
Fax: 916/646-1238
mthurber@cfsa.org
Visit our Web site:
www.cfsa.org
Join us on Facebook!

© 2011 CFSA

~ Agency Hours ~
Columbus Day, October 10
F&E is open for business;
CARF, CFSA and WFA are closed.

5-9



CALIFORNIA DEPARTMENT OF
FOOD & AGRICULTURE
Karen Ross, Secretary

October 12, 2011

Carlene Moore, CEO
Napa County Fair
P.O. Box 344
Calistoga, CA 94515

Dear Carlene:

The funding advance of \$36,083.00 made available to your fair in June 2011 was intended to facilitate a refinancing opportunity for your fair's photovoltaic project. It was anticipated that the refinancing was imminent and would be accomplished within a few months, however, that has not occurred and the Division of Fairs and Expositions (F&E) is recalling the funds.

The funds will still be available for use by the Photovoltaic Phase II fairs for refinancing/settlement opportunities pertaining to the Photovoltaic Phase II commercial loan. If any monies are used on behalf of fairs for this purpose, F&E will draw up a loan agreement for each fair involved.

Please remit a check in the amount of \$36,083.00 no later than close of business Monday, October 24, 2011 made payable to the CDFA, Division of Fairs and Expositions to the following address:

CA Department of Food and Agriculture
Division of Fairs and Expositions
1010 Hurley Way, Ste. 200
Sacramento, CA 95825

A copy of the executed Funding Agreement is attached for reference. We appreciate your help and support with this very challenging situation. If you have any questions, please do not hesitate to contact me at (916) 263-2459.

Sincerely,

Rebecca Desmond
Director

Attachment

cc: Donna Bardaro, Executive Director, California Fair Services Authority



7-a

*Soroptimist International
of Calistoga
PO Box 473
Calistoga, CA 94515*



SOROPTIMIST
Best for Women

October 13, 2011

10-13-11P12:21 RCVD

Board of Directors
c/o Mark Porter, President
Napa County Fairgrounds, Inc.
P. O. Box 344
Calistoga, CA 94515

Dear Board of Directors:

I am writing you on behalf of Soroptimist International of Calistoga. One of our fun and memorable events is to provide an annual Thanksgiving luncheon to our local community, especially the seniors. This year the luncheon will be held on Wednesday, November 16, 2011 in the Butler Building at the Fairgrounds from 12:00 (Noon) to 1:30 PM. We expect approximately 100+ guests.

We would like the Board to consider renting the Butler Building to the Soroptimists at a discounted rate of \$150; the same amount that we rented the facility for last year. In addition to the standard rental which includes 12 tables and 96 chairs, we are requesting the use of the following equipment to be included in the \$150 total rental fee:

- 13 round tables (13 X \$5 = \$65.00)
- 64 chairs (64 X \$1 = \$64.00)

We are looking forward to members of the community coming together for this special occasion. Thank you for considering our request. If you have any questions or need further information, please feel free to contact me.

Sincerely,

Su Sneddon, President
Soroptimist International of Calistoga
Phone 942-2807; or 707-339-1204

*Improving the lives of
women and girls, in
local communities and
throughout the world.*

7-c-i. 2011 SPORTS FIELD RATES

Association to provide:

- Use of field
- Use of bleachers
- Dumpster
- Recycle bin
- Trash receptacles
- Stocked restrooms
- Use of lights for games

Licensee to provide:

- \$50 per practice day
- \$150 per game day
- Upkeep of restrooms
- Pick up trash and empty receptacles

7-c-ii. PASSPORT AMERICA, INC.

In order to receive the PAI discount for their current stay, RV guests must already be register with PAI prior to arrival. If a guest registers with PAI upon arrival or during their stay, the discount will apply on their next visit.

7-c-iii. RV PARK POLICIES:

Large interim events – If reserving 10 or more sites, RV group procedures apply. Deposit of one night's fees for each site reserved. Licensee is responsible for collecting fees and submitting to RV office upon first night's arrival. Licensee is required to provide site allocation to RV office 10 days prior to arrival.

Individual reservations can be made up to 15 months in advance.

Site fee includes RV or trailer plus one vehicle. Additional vehicles are \$5.00 each, including tow trailers.

No tents in RV sites.

Group tent camping only. No individual tent camping.

7-c-iv. PUBLIC MEETING FORMAT

Any member of the public wishing to speak must complete a Speaker Information Card and submit to the Secretary, indicating if a public comment or an agenda item. Public comment is the opportunity for members of the public to comment on any topic not on the agenda and only the President shall acknowledge the comments received. When introducing an agenda item, the President shall announce the number of speakers and their order of turn. Speakers will announce if

they are an Association member. Three minutes per speaker. The President will announce when 30 seconds are left.

Meeting format will be:

Agenda Item Introduced

Public Comment

Board discussion – during which time board can ask questions of individuals for clarification

Board vote

GOLF COURSE RATES

2011							2012
	Weekday			Weekend/Holiday			Proposed
	9-Hole	18-Hole	Twilight	9-Hole	18-Hole	Twilight	
Daily							
<i>Resident</i>	\$ 18	\$ 26	\$ 18	\$ 24	\$ 32	\$ 24	same
<i>Non-resident</i>	\$ 20	\$ 28	\$ 20	\$ 26	\$ 34	\$ 26	same
<i>Senior</i>	\$ 15	\$ 23	\$ 15	\$ 20	\$ 28	\$ 20	same
<i>Junior</i>	\$ 8	\$ 16	\$ 8	\$ 12	\$ 20	\$ 12	same
<i>Men's Club*</i>	\$ 15	\$ 15	N/A				same
<i>Ladies' Club*</i>	\$ 15	\$ 15	N/A				same
Equipment							
<i>Power Cart</i>	\$ 10	\$ 18	N/A	\$ 10	\$ 18	N/A	same
<i>Hand Cart</i>	\$ 2	\$ 2	N/A	\$ 2	\$ 2	N/A	same
Season Rates							
Private Cart	\$ 200						same
Season Pass							
<i>Single</i>	\$ 850	\$ 900					\$ 600.00
<i>Couple</i>	\$ 1,050	\$ 1,150					\$ 800.00
<i>Immediate Family</i>	\$ 1,250	\$ 1,350					\$ -
Semi-Annual Pass							\$ 400.00
<i>Couple</i>							\$ 600.00
Quarterly Pass							\$ 250.00
Monthly Pass							\$ 100.00

Men's Club* Monday & Wednesday, 3rd Saturday
Ladies' Club* Tuesday & Thursday

RV PARK RATES

Rates	2011	2012
<u>RV</u>		
50-amp, full service	\$ 36.00	\$ 37.00
Holiday Weekends/Major Events		\$ 45.00
30-amp, partial service	\$ 33.00	\$ 34.00
Holiday Weekends/Major Events		\$ 40.00
Fiesta Area	\$ 28.00	\$ 25.00
Dry Camping	\$ 20.00	\$ 25.00
<u>TENT</u>		
Tent Camping	\$ 20.00	\$ -
<u>EXTRAS</u>		
Pet (per pet)	\$ 2.00	\$ 2.00
Extra Person (13 & up, per day)	\$ 5.00	\$ 5.00
Extra Vehicle (per vehicle per day)	\$ 5.00	\$ 5.00
Picnic Table (per stay)		\$ 10.00
Shower (per use - dry campers)	\$ 5.00	\$ 5.00
Dump Station (per use)	\$ 10.00	\$ 10.00

Holiday Weekends (Friday through Sunday nights):

- Presidents' Day
- Memorial Day
- Independence Day
- Labor Day

Major Events:

- Races
- Car Show
- Rock of Ages